



**AITKIN COUNTY BOARD OF COMMISSIONERS**

October 22, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Absent
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (4 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska Adding item 7C

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (4 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

**A) Correspondence File-**

October 8, 2024 - October 21, 2024

**B) Approve County Board Minutes-**

October 8, 2024

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$1,466,809.13
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**D) Approve Auditor Vouchers-**

Auditor Warrants 10.04.24

General	\$9,837.35	R&B	\$48,252.16			<b>Total</b>	\$58,089.51
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**E) Approve-**

2025 Medical Examiner Contract

**F) Adopt Resolution-**

Search & Rescue Donation - MLE Comm Trust

**G) Approve Auditor Vouchers-**

Sales/Use and Diesel Tax, September 2024

General	\$155.56	R&B	\$1,146.74	Trust	\$59.17	LLCC	\$148.76
Parks	\$524.68					<b>Total</b>	\$2,034.91

**H) Approve Commissioner's Vouchers**

Commissioner Warrants 10.11.24

General	\$153,433.58	Reserves	\$40,501.00	R&B	\$24,030.46	Unorgan.	\$9,202.69
HHS	\$99,622.06	State	\$7,027.50	Trust	\$3,811.80	Forest	\$33,977.98
Taxes	\$1,927.80	LLCC	\$18,031.60	Parks	\$19,717.07	COVID	\$125,182.35
						<b>Total</b>	\$536,465.89

**I) Approve Manual Warrants/Voids/Corrections-**

ELAN 09.26.24

HHS	\$603.20	General	\$4,706.98	Forest	\$87.04	LLCC	\$707.43
						<b>Total</b>	\$6,104.65

**J) Adopt Resolution-**

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

**K) Approve Auditor Vouchers-**

R&B Contracts 10.11.24

R&B	\$207,080.77					<b>Total</b>	\$207,080.77
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**L) Adopt Resolution-**

Bridge Priority

**M) Approve-**

Affidavit for Duplicate of Lost Warrant

**N) Adopt Resolution-**

LG214 Premises Permit - The Palisade Super Sledders

**Regular Agenda**

3A Andrew Carlstrom – Environmental Services Director  
**Informational Only**

1st Reading - Cannabis Ordinance

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

3B Andrew Carlstrom – Environmental Services Director  
Public Hearing - Aitkin County Cannabis Ordinance at 10:15 a.m.

<b>PUBLIC HEARING:</b>
<b>Open:</b> 10:18 a.m.
<b>Public Comment:</b> None
<b>Closed:</b> 10:18 a.m.

4A Kathleen Ryan – Chief Financial Officer  
**Motion to:**

Adopt Resolution - 2025 TZD Safe Roads Grant

<b>RESULT:</b>	<b>APPROVED (4 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska

5A Mark Jeffers – Economic Development Coordinator  
**Motion to:**

Adopt Resolution - DEED Childcare Economic Development Grant Submission

<b>RESULT:</b>	<b>APPROVED (4 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

6A Dennis Thompson – Land Commissioner  
**Motion to:**

Approve Private Sale of Tax Forfeited Land to Matt Huseby

<b>RESULT:</b>	<b>APPROVED (4 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

6B Dennis Thompson – Land Commissioner  
**Motion to:**  
Approve Private Sale of Tax Forfeited Land to Stephanie Werner

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

7A Jessica Seibert – County Administrator  
**Informational Only**  
3rd Quarter Budget Review

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

7B Jessica Seibert – County Administrator  
**Informational Only**  
Administrator Updates

Elected Finance Chair by CRPD, Met w/Jill and Marne re: new AMC grant work, AMC District 1 meeting, FEMA call w/Historical Preservation Staff re: Industrial Bldg., Ordinance Committee meeting, MACA Regional call, Strategic Planning Focus Group meeting, CRPD, ACAT, Searle sentencing

7C Jessica Seibert – County Administrator  
**Motion to:**

Approve Scheduling COW Meeting

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Michael Kearney  
November 21, 2024 from 1:00-3:00PM in the Government Center Training Room

8A Board of Commissioners  
**Informational Only**  
Commissioner Committee Reports

Arrowhead Economic Opportunity Agency, Arrowhead Regional Development Commission, Mississippi Headwaters, Lakes and Pines, Tri-County Community Health Services, Ordinance Committee, East Central Regional Library Board, H&HS Advisory, City of Aitkin Economic Development, AMC District 1 meeting, Towards Zero Deaths, Aitkin County Sobriety Court, Aitkin Airport

**Motion to Adjourn**

Motion made at 11:15 a.m.

**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska  
**Next Regular Board Meeting:** Tuesday, November 12, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator